Position Purpose
The Latin teacher is responsible for preparing dynamic lessons and teaching all levels of Latin to students in 9th to 12th grades, along with advising approximately 8–12 students.

Essential Functions
• Teaches Latin grammar, builds reading skills, and facilitates an appreciation for and understanding of the Roman world.
• Develops an appreciation for the sound of Latin; reading aloud and reading poetry in meter.
• Uses Latin study as a vehicle for the promotion of English and foreign language skills.
• Plans how to deliver course content, creates materials, and employs varied measures of instruction.
• Collaborates with Latin teachers to create, support, and maintain parity among parallel courses.
• Prepares course materials such as homework assignments, Integrated Performance Assessments/thematic units, and presentations.
• Initiates, facilitates, and moderates classroom activities.
• Evaluates and grades students’ class work, assignments, and papers.
• Maintains student attendance records, grades, and written feedback on graded assignments.
• Maintains effective contact with students and parents with regular communication and regularly scheduled evaluations.
• Keeps abreast of developments in their field by reading current literature, talking with colleagues, and participating in professional development.
• Develops and participates in school-sponsored travel programs.

Qualifications
• Bachelor’s degree or post-graduate work in Latin; master’s degree preferred.
• Prior teaching experience preferred, preferably in an independent school environment.
• Superior skills in reading Latin and in helping others to develop reading skills.
• Excellent verbal and written communication and interpersonal skills.
• Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
• Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.
• Demonstrated enthusiasm for innovative teaching and learning.
• Organized, detail oriented, dependable, and capable of taking initiative.
• Compassionate and knowledgeable in delivering content to students with diverse learning styles.
• Comfortable using technology both in and out of the classroom.

Physical Requirements and Work Environment
• Must be able to work effectively in an environment where deadlines, unexpected student issues, and varying challenges compete for attention.
• Essential functions require maintaining physical condition necessary for activities such as sitting, standing, walking, kneeling, crouching, stooping, squatting, and lifting an average of 30 lbs.
• Regularly use close and distance vision.
• Must be able to work actively around the classroom for extended periods of time.
• Must be able to work primarily in a traditional climate-controlled office environment.
• Must be able to enjoy the convenience of an urban environment that maintains close contact with its natural environment.

Application Procedures
Interested candidates, please e-mail a cover letter, resume, statement of educational philosophy, and contact information for three references to careers@sch.org.

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